

**This document contains:**

- The Event Covid-19 risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*

## **Mitigation Plan**

Do not make any physical contact, please call the wealth public services to +351 808 24 24 24.

If you need to use the isolation room, please call the show office in advance. Don't just show up.

Collaborate with the Portuguese wealth authorities and help them to find people you have been in contact with.

If you have any questions, you can call the Portuguese COVID-19 hotline **+351 808 24 24 24** or visit <https://www.sns24.gov.pt/servicos/> for more information.

### **What our organizing committee will do to keep you safe:**

There is a doctor available at the show ground. If you feel any symptoms of Covid-19 please don't contact the doctor in person but call the doctor on the phone or the hotline. Remember to isolate yourself.

There is an isolation room available at the show ground. Always call the show office in advance.

At the show ground there are multiple sanitizer stations all around. Please use these frequently, and every time you touch any surfaces.

We have put posters around the show ground with all guidelines to keep clean and safe. Please read these and stay informed.

There will be cleaned and disinfected every day after the show

If you feel unsafe there are 'drop in' testing centers close to the show ground. Please ask in the show office if you have any questions about the testing center and let us help you find the center closest to you.

## **Protect yourself and others from the spread COVID-19**

You can reduce your chances of being infected or spreading COVID-19 by taking some simple precautions:

- Regularly and thoroughly clean your hands with an alcohol-based hand rub or wash them with soap and water. Why? Washing your hands with soap and water or using alcohol-based hand rub kills viruses that may be on your hands.
- Maintain at least 1 meter (3 feet) distance between yourself and others. Why? When someone coughs, sneezes, or speaks they spray small liquid droplets from their nose or mouth which may contain virus. If you are too close, you can breathe in the droplets, including the COVID-19 virus if the person has the disease.
- Avoid going to crowded places. Why? Where people come together in crowds, you are more likely to come into close contact with someone that has COVID-19 and it is more difficult to maintain physical distance of 1 meter (3 feet).
- Avoid touching eyes, nose and mouth. Why? Hands touch many surfaces and can pick up viruses. Once contaminated, hands can transfer the virus to your eyes, nose or mouth. From there, the virus can enter your body and infect you.
- Make sure you, and the people around you, follow good respiratory hygiene. This means covering your mouth and nose with your bent elbow or tissue when you cough or sneeze. Then dispose of the used tissue immediately and wash your hands. Why? Droplets spread virus. By following good respiratory hygiene, you protect the people around you from viruses such as cold, flu and COVID-19.
- Stay home and self-isolate even with minor symptoms such as cough, headache, mild fever, until you recover. Have someone bring you supplies. If you need to leave your house, wear a mask to avoid infecting others. Why? Avoiding contact with others will protect them from possible COVID-19 and other viruses.
- If you have a fever, cough and difficulty breathing, seek medical attention, but call by telephone in advance if possible and follow the directions of your local health authority. Why? National and local authorities will have the most up to date information on the situation in your area. Calling in advance will allow your health care provider to quickly direct you to the right health facility. This will also protect you and help prevent spread of viruses and other infections.
- Keep up to date on the latest information from trusted sources, such as WHO or your local and national health authorities. Why? Local and national authorities are best placed to advise on what people in your area should be doing to protect themselves.

### **Introduction to COVID-19 regulations**

Due to COVID-19 pandemic, it will be mandatory to read this document before your participation in our event. This is to minimize risk of infection.

The Alter CDI will follow the government guidelines closely and inform you if anything changes.

Despite following these guidelines that are to reduce to a minimum risk of infection with COVID-19 during the competition this risk is not eliminated.

Thank you for understanding the situation.

## **Introduction**

Every participant of the event is obliged to familiarize with these guidelines

All participants of the event (excluding the organizers employees) are taking part voluntarily and on their own responsibility.

All participants are required to comply with the rules of social distance of 2m and conduct in accordance with applicable law and regulation of these guidelines and other regulations in force in the venue established by the organizer.

All who decide to take part in the event (in any role) by the organizer during the pandemic are doing so at their own risk.

The organizing committee doesn't take any responsibility for infection with COVID-19 of anyone taking part in the event.

## **Security on the showground**

Each of the participants must keep 2m distance according to the Portuguese government regulations. Use systematically hand sanitizer located at the stations; toilets area, show office, competition zone, stables and so on.

All rooms used during the event will be cleaned and disinfected after each day of the event.

If you feel any of the most common symptoms of COVID-19 like fever, dry cough, and tiredness you must isolate yourself in the isolation room, closed by to the show office, and let them know your condition.

## **Important contacts:**

- COVID-19 hotline - +351 808 24 24 24
- Show Office - +351 245 610 060
- In case of emergency – call 112

## Security on the showground

- Other symptoms that are less common and may affect some patients include aches and pains, nasal congestion, headache, conjunctivitis, sore throat, diarrhea, loss of taste or smell or a rash on skin or discoloration of fingers or toes. These symptoms are usually mild and begin gradually. If you feel any of these symptoms please don't hesitate to use the numbers above!

Source: WHO website: <https://www.who.int/emergencies/diseases/novel-coronavirus-2019/question-and-answers-hub/q-a-detail/q-a-coronaviruses>

### **ATHLETES**

When you enter the show, you will get a band for yourself and more 4 persons, (according to the approved FEI schedule). It will not be possible to get more due to COVID-19.

Walking at the venue will takes place with keeping the 2m social distance rule.

Please use hand sanitizer before touching any surfaces.

*Thank you for keeping yourself and everyone safe, so we can have a fantastic and safe show at Alter Real stud.*



Protect yourself and others from getting sick

**Wash your hands**



- after coughing or sneezing
- when caring for the sick
- before, during and after you prepare food
- before eating
- after toilet use
- when hands are visibly dirty
- after handling animals or animal waste



**DANISH HEALTH AUTHORITY** [corona | covid-19]

### Novel coronavirus Protect yourself and others

The novel coronavirus typically spreads from one person to another in places with many people present via direct physical contact (shaking hands, hugging, kissing, etc.) and via droplets when an infected person coughs or sneezes. Take care of your health and protect others by doing the following.

Wash your hands frequently or sanitize your hands with an alcohol-based hand rub

Cough or sneeze into your sleeve, not your hands

Limit physical contact – avoid handshakes, refuse kisses on the cheek and avoid hugging

Be diligent with cleaning – both at home and in your workplace

If you are older or have a chronic illness, avoid crowds of people and advise others to be aware of your condition

coronasmitte.dk      sst.dk/corona-eng

### Be **READY** for #coronavirus

WHO is giving advice on how to protect ourselves & others:

- Be **SAFE** from coronavirus infection
- Be **SMART** & inform yourself about it
- Be **KIND** & support one another

Learn more about #COVID19 & share with your loved ones: [www.who.int/COVID-19](http://www.who.int/COVID-19)

UNITED NATIONS

World Health Organization



## I. DENOMINATION OF EVENT

VENUE: Alter do Chão  
DATE: 06-08/05/2022  
NF: PORTUGAL  
Indoor:  Outdoor:

CDI1\*     CDI2\*     CDI3\*     CDI4\*     CDI5\*     CDI-W  
 CDIO2\*     CDIO3\*     CDIO4\*     CDIO5\*     -NC  
 CDIJ     CDIY     CDIP     CDIU25     CDIch  
 CDIOJ     CDIOY     CDIOP     CDIOU25     CDIOCh  
 CDIAm     CDIYH  
 Championship     Games

## II. GENERAL CONDITIONS

- FEI Statutes, 24<sup>th</sup> edition, effective 17 November 2021.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2022.
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2022.
- **FEI Dressage Rules (25<sup>th</sup> edition, effective 1<sup>st</sup> January 2014, including updates 1<sup>st</sup> January 2022) and if applicable the FEI Dressage World Cup™ Rules 2021/2022 and 2022/2023 and FEI Dressage Nations Cup™ Rules 2022.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice.
- Given the current Covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning their travel to the Event.
- All subsequent published revisions, the provisions of which will take precedence.

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**FEI APPROVED SCHEDULE  
ALTER DO CHÃO (POR) 06-08 May 2022**

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Approved by the FEI, Lausanne, on 04/03/2022. Updated 16/03/2022.  
Updated 06/04/2022 Covid-19. Updated 26/04/2022.



Bettina De Rham.  
FEI Dressage Director.



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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Companhia das Lezírias, SA/Coudelaria de Alter  
Address: Coudelaria de Alter - Tapada do Arneiro 7440-052 Alter do Chão  
Telephone: +351 245 610 060  
Email: geral@alterreal.pt  
Website: www.alterreal.pt

#### Contact Details Show Ground:

Address: Coudelaria de Alter - Tapada do Arneiro 7440-052 Alter do Chão  
Telephone: +351 245 610 060  
GPS Coordinates: 39° 22' 22.95" N 7° 68' 70.64" W  
Accessibility details (directions by road, nearest airport/train station):  
Accessibility details (directions by road, nearest airport / train station):  
Nearest Airport – Lisbon International airport  
By car – from Lisbon  
Take the A2 direction Spain and live in Estremoz exit direction to Portalegre then follow the direction to Alter do Chão

### **2. ORGANISING COMMITTEE**

Honorary President: Presidente da Companhia das Lezírias, SA  
President of the event: António Coelho de Sousa  
Show Secretary: Coudelariade Alter  
Press Officer: Coudelariade Alter

### **3. EVENT DIRECTOR**

Name: Francisco Beja  
Address: Coudelaria de Alter  
Telephone: +351 245 610 060  
Mobile: +351 61 733 111  
Email: franciscobeja@alterreal.pt

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**V. OFFICIALS**

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
1	Ground Jury	Ground Jury President	10052580	Carlos Lopes	POR	4*/YH	<a href="mailto:carlos@carloslucaslopes.com">carlos@carloslucaslopes.com</a>
		Ground Jury Member	10184209	Claudia Matos	POR	3*	<a href="mailto:cem@advlex.pt">cem@advlex.pt</a>
		Ground Jury Member	10049322	Andrew Gardner	GBR	5*/YH	<a href="mailto:a.f.gardner@virgin.net">a.f.gardner@virgin.net</a>
		Ground Jury Member	10048915	Francisco Guerra	ESP	5*/YH	<a href="mailto:guerradiazpaco@hotmail.com">guerradiazpaco@hotmail.com</a>
		Ground Jury Member	10023545	Henning Lehrmann	GER	5*/YH	<a href="mailto:henning.lehrmann@bauking.de">henning.lehrmann@bauking.de</a>
		Ground Jury Member	10087950	Clive Halsall	GBR	5*/YH	<a href="mailto:clive.halsall@waltonfoldfarm.com">clive.halsall@waltonfoldfarm.com</a>
		Ground Jury Member	10052064	Juan Carlos Campos	ESP	4*/YH	<a href="mailto:juancarlos.campos@dx.com">juancarlos.campos@dx.com</a>
		Ground Jury Member	10049296	Mariette Sanders Van Gansewinkel	NED	5*/YH	<a href="mailto:mariette@sangan.demon.nl">mariette@sangan.demon.nl</a>
	Foreign Judge	10053125	Hans-Christian Matthiesen	DEN	5*/YH	<a href="mailto:hanschristianmatthiesen@gmail.com">hanschristianmatthiesen@gmail.com</a>	
2	Foreign Technical Delegate	Foreign Technical Delegate					
3	Chief Steward	Chief Steward	10050871	Luis Pedro Machado	POR	3	<a href="mailto:lpqsmachado@sapo.pt">lpqsmachado@sapo.pt</a>
4	Assistant Stewards	Assistant Steward	10063553	Armindo Caixinha	POR	2	<a href="mailto:antonio-caixinha@hotmail.com">antonio-caixinha@hotmail.com</a>
		Assistant Steward	10159463	Bruno Caseirão	POR	2	<a href="mailto:bruno.caseirao@gmail.com">bruno.caseirao@gmail.com</a>
		Assistant Steward					
		Assistant Steward					
5	FEI Veterinary Delegate	Veterinary Delegate	10053024	MIRANDA Bruno	POR	3	<a href="mailto:brunomiranda.vet@gmail.com">brunomiranda.vet@gmail.com</a>
		Additional Veterinary Delegate					
	FEI Veterinary Commission	Veterinary Commission President					
		Foreign Veterinary Delegate					
6	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10087303	MIRANDA VEIGA Jose	POR		<a href="mailto:mirandaveigavet@gmail.com">mirandaveigavet@gmail.com</a> + 351 918 961 772
		Permitted Treating Veterinarian (one for every 200 horses)	10087303	MIRANDA VEIGA Jose	POR		<a href="mailto:mirandaveigavet@gmail.com">mirandaveigavet@gmail.com</a> + 351 918 961 772
		Permitted Treating Veterinarian (one for every 200 horses)					
7	Doctor/Medical Service	Doctor/Medical Service		Bombeiros Voluntários de Alter do Chão			+351 245 612 314

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<b>8</b>	Farrier	Farrier		Pedro Rodrigues			+351 968 170 050
<b>9</b>	NF Delegate	NF Delegate (if applicable)					

## **VI. INVITATIONS**

Number of NFs invited:	All
State which NFs are invited:	N/A
Reserve NFs:	N/A
Total Number of athletes:	60
Number of home athletes:	30
Number of athletes per NF:	MAX 8
Number of horses per athlete:	MAX 3

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

The OC reserves the right to invite athletes (through their respective NF) in the limit of available entries and to limit the entries in order to judge 40 horses per day and per judge.

The OC reserves the right to increase or reduce the number of riders by NF and/or horses by rider in the case where nominative entries would be deficient or too numerous or according to the definitive entries. Any such changes will be immediately notified to all competitors, officials, NFs and FEI. Organiser to include additional details if necessary

## **VII. ENTRIES**

- You must use the FEI Entry System for all categories of this Event: [https://entry.fei.org/index.php?page=PFO\\_Entries\\_NF\\_EventSearch](https://entry.fei.org/index.php?page=PFO_Entries_NF_EventSearch)
- You will find additional documentation on: <https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

### **1. ENTRY DATES AND FEES:**

#### **Deadlines for entries**

**Definite Entries:** 02/05/2022

**Last date for substitutions:** 04/05/2022

Entries have to be in accordance with the FEI Dressage Rules, Art. 423 and the FEI General Regulations, Art. 116.



**Entry fee per horse:**

CDICh/CDIP	€ 375 (VAT not included)
CDIJ/CDIY/CDIYH	€ 400 (VAT not included)
CDIU25 CDI3*	€ 425 (VAT not Included)
Stabling fee per horse (if any):	./.
Starting fee per horse (if any):	./.
<b>VAT:</b>	23%

**Total fee per horse:**

<b>CDICh/CDIP</b>	<b>€ 461,25</b>
<b>CDIJ/CDIY/CDIYH</b>	<b>€ 492,00</b>
<b>CDIU25/CDI3*</b>	<b>€ 522,75</b>

Entries fees have to be paid until the definite entries date: 26/04/2022 by bank transfer to: IGCP, EPE

IBAN: PT500781 0112 01120014305 05

Swift: IGCPPTPL

Account holder name: IGCP, EPE.

The evidence of payment shall be sent to this email: [geral@alterreal.pt](mailto:geral@alterreal.pt)

**2.NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e., stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: Amount charged: 375€ + 23% VAT

**3.ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee  Not included in compulsory entry fee

Lower-Level Events (CIMS) CHF 18 per horse per event  
(For definition of CIMS see Appendix E of the FEI General Regulations)  
Higher-Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

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Electricity (upon request):	50€ (Athletes have to opt out if not needed)
Manure disposal:	25€
Hay:	12€
Straw:	10€
Shavings:	15€
Tack Box*	100€
Golden Grass	30€

**All aforementioned amounts are not including VAT**

Non-competing horses (limited) to book only through the OC: 250€+23%VAT  
Extra required tack box (limited) to book only through the OC: 150€+23%VAT  
Health certificate: 40 € + 23%VAT  
Custom document: 40 € per truck + 23%VAT  
Costs for using Credit Card: 5% of the total account  
Additional night (\*): 30 € per night + 23%VAT  
(\* ) Opening of the stables Thursday 05/04/2022 at 15:00  
Possibility to book additional nights – only through the OC by mail to:  
[geral@alterreal.pt](mailto:geral@alterreal.pt)

**All aforementioned amounts are including VAT**

VAT Number of the Organiser: 500068054

\* Tack boxes are limited and have to be ordered in advance. They will be made available on a first come first serve basis.

**4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE**

DoD will be used.       DoD will not be used.       Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

- the horse inspection.
- the draw of the Grand Prix (CDIs/CDIOs) / Short Grand Prix (CDI-Ws).

**VIII. TIMETABLE**

**Competitions must not start before 08:00 and must not finish after 23:00 unless prior approval is granted by the FEI.**

**The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.**

<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables</u>	Thursday	05/05/2022	15:00
• <u>Horse Inspection</u>	Friday	06/05/2022	15:00
Familiarization	Friday	06/05/2022	09:00 to 14:00 and 16:00 to 19:00
• <u>Declaration of Starters</u>	Not later than one (1) hour after the horse inspection.		
• <u>Draw:</u>	Friday	06/05/2022	16:00

<b>Competitions CDIP:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 4 Pony Riders Team	Saturday	07/05/2022	Not before 8:00	N/A
Competition 15 Pony Riders Individual	Sunday	08/05/2022	Not before 08:00	N/A
<b><u>Total Prize Money</u></b>				
<b><u>Prizes in Kind</u></b>				

<b>Competitions CDICH:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
<b>Competition 5 Children Team</b>	Saturday	07/05/2022	Not before 8:00	N/A
<b>Competition 16 Children Individual</b>	Sunday	08/05/2022	Not before 08:00	N/A
<b><u>Total Prize Money</u></b>				N/A
<b><u>Prizes in Kind</u></b>				Trophies/rosettes

<b>Competitions CDIJ:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 6 Juniors Team	Saturday	07/05/2022	Not before 8:00	N/A
Competition 17 Juniors Individual	Sunday	08/05/2022	Not before 08:00	N/A
<b><u>Total Prize Money</u></b>				N/A
<b><u>Prizes in Kind</u></b>				Trophies/rosettes

**FEI APPROVED SCHEDULE**  
**ALTER DO CHÃO (POR) 06-08 May 2022**

<b>Competitions CDIY:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 7 Young Riders Team	Saturday	07/05/2022	Not before 8:00	N/A
Competition 18 Young Riders Individual	Sunday	08/05/2022	Not before 08:00	500€
<b>Total Prize Money</b>				500€
<b>Prizes in Kind</b>				Trophies/rosettes

<b>Competitions CDIU25:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 8 Intermediate II	Saturday	07/05/2022	Not before 08:00	0 €
Competition 19 Grand Prix 16-25	Sunday	08/05/2022	Not before 08:00	500 €
<b>Total Prize Money</b>				500 €
<b>Prizes in Kind</b>				Trophies/rosettes

<b>Competitions CDIYH:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 1 5YO Preliminary	Saturday	07/05/2022	Not before 08:00	0 €
Competition 12 5YO Final	Sunday	08/05/2022	Not before 08:00	500 €
Competition 2 6YO Preliminary	Saturday	07/05/2022	Not before 08:00	0 €
Competition 13 6YO Final	Sunday	08/05/2022	Not before 08:00	500 €
Competition 3 7YO Preliminary	Saturday	07/05/2022	Not before 08:00	0 €
Competition 14 7YO Final	Sunday	08/05/2022	Not before 08:00	500 €
<b>Total Prize Money</b>				<b>1500 €</b>
<b>Prizes in Kind</b>				Trophies/rosettes

**FEI APPROVED SCHEDULE  
ALTER DO CHÃO (POR) 06-08 May 2022**

<b>Competitions CDI3*:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Competition 9 Prix St Georges	Saturday	07/05/2022	Not before 08:00	0 €
Competition 20 Intermediate I	Sunday	08/05/2022	Not before 08:00	500 €
Competition 10 Intermediate A	Saturday	07/05/2022	Not before 08:00	0 €
Competition 21 Intermediate B	Sunday	08/05/2022	Not before 08:00	500 €
Competition 11 Grand Prix	Saturday	07/05/2022	Not before 08:00	1000 €
Competition 22 Grand Prix Special	Sunday	08/05/2022	Not before 08:00	1200 €
<b>Total Prize Money</b>				<b>3200 €</b>
<b>Prizes in Kind</b>				Trophies/rosettes

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award –	N/A
Best foreign athlete -	N/A
Best home athlete –	N/A
Team awards –	N/A

**IX. COMPETITIONS DETAIL**

**FIRST DAY: Saturday**

**DATE: 07/05/2022**

**COMPETITION No 1**

**CDIYH**

Test: FEI PRELIMINARY TEST for 5-year-old horses  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: None

\* \* \* \* \*

**COMPETITION No 2**

**CDIYH**

Test: FEI PRELIMINARY TEST for 6-year old horses  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: None

\* \* \* \* \*

**COMPETITION No 3**

**CDIYH**

Test: FEI PRELIMINARY TEST for 7-year old horses  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: None

\* \* \* \* \*

**COMPETITION No 4**

**CDIP**

Test: FEI Pony Riders Team  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: None

\* \* \* \* \*

**COMPETITION No 5**

**CDICH**

Test: FEI Children Team  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: None

\* \* \* \* \*

**COMPETITION No 6**

**CDIJ**

Test: FEI Junior Team  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: None

\* \* \* \* \*

**COMPETITION No 7**

**CDIY**

Test: FEI Young Rider Team  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: None

\* \* \* \* \*

**COMPETITION No 8**

**CDIU25**

Test: FEI Intermediate II  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: None

\* \* \* \* \*

**COMPETITION No 9**

**CDI3\***

Test: FEI Prix St-Georges  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: None

\* \* \* \* \*

**COMPETITION No 10**

**CDI3\***

Test: FEI Intermediate A  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: None

\* \* \* \* \*

**COMPETITION No 11**

**CDI3\***

Test: FEI Grand Prix  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2.1.a  
Prize money: 1000 €  
Breakdown: 330/260/200/120/90



**SECOND DAY: Sunday**

**DATE: 08/05/2022**

**COMPETITION No 12**

**CDIYH**

Test: FEI FINAL TEST for 5-year-old horses  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: 500 €  
Breakdown: 165/130/100/60/45

\* \* \* \* \*

**COMPETITION No 13**

**CDIYH**

Test: F EI FINAL TEST for 6-year-old horses  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: 500 €  
Breakdown: 165/130/100/60/45

\* \* \* \* \*

**COMPETITION No 14**

**CDIYH**

Test: FEI FINAL TEST for 7-year-old horses  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: 500 €  
Breakdown: 165/130/100/60/45

\* \* \* \* \*

**COMPETITION No 15**

**CDIP**

Test: FEI Pony Riders Individual  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: None

\* \* \* \* \*

**COMPETITION No 16**

**CDICH**

Test: FEI Children Individual  
Number of horses per athlete: 1  
Open to: the best 18 combinations from the Children Team  
Draw/Art: Art. 425.8  
Prize money: None

\* \* \* \* \*

**COMPETITION No 17**

**CDIJ**

Test: FEI Junior Individual  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: None

\* \* \* \* \*

**COMPETITION No 18**

**CDIY**

Test: FEI Young Rider Individual  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: 500 €  
Breakdown: 165/130/100/60/45

\* \* \* \* \*

**COMPETITION No 19**

**CDIU25**

Test: FEI Grand Prix 16-25  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2.1.a  
Prize money: 500 €  
Breakdown: 165/130/100/60/45

\* \* \* \* \*

**COMPETITION No 20**

**CDI3\***

Test: FEI Intermediate I  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: 500 €  
Breakdown: 165/130/100/60/45

\* \* \* \* \*

**COMPETITION No 21**

**CDI3\***

Test: FEI Intermediate B  
Number of horses per athlete: 2  
Open to: All entries of this test  
Draw/Art: Ordinary draw Art. 425.2  
Prize money: 500 €  
Breakdown: 165/130/100/60/45

\* \* \* \* \*

**COMPETITION No 22**

**CDI3\***

Test:	FEI Grand Prix Special
Number of horses per athlete:	1
Open to:	and compulsory for the 15 best combinations in Grand Prix (Competition nº 11)
Draw/Art:	Ordinary draw Art. 425.4
Prize money:	1200 €
Breakdown:	330/260/200/120/90

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1.ATHLETES**

#### **Accommodation.**

Hotel: Hotel Vila Gale Collection Alter Real

Address: Coudelaria de Alter - Tapada do Arneiro 7440-152

Telephone: +351 245 240 130

At the expense of the Organiser  or the Athlete

#### **Meals.**

At the expense of the Organiser  or the Athlete

### **2.GROOMS**

#### **Accommodation.**

Requests for accommodation must be sent with entries.

At the expense of the Organiser  or the Athlete

#### **Meals.**

At the expense of the Organiser  or the Athlete

**N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1.DRAW**

Location of the draw: at the show office

### **2.COMPETITION ARENA(S)**

Total dimensions: 100x60m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: All weather ebb and flow

### **3.PRACTICE ARENA(S)**

Total dimensions: 2x20 x 60 m + outdoor arena (Competition arena - dimensions: 20 x 60 m)

Type of Footing: All weather ebb and flow

### **4.STABLES**

Size of boxes: 3 m x 3 m (at least 3m x 3m)

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

Stables are closed from 21:00 to 06:30

Possibility to buy shavings, additional straw and hay according to available stocks.

Possibility to book additional nights from Wednesday 04/05/2022 (see additional fees).

Arrivals between 09:00 and 19:00 only for Organiser to include additional details if necessary

## **5. PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer Paperless Judging at FEI Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No  and as OC, we confirm that no Paperless Judging Software/Solution will be used.

## **6. SCORING PROVIDER/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No

Contact person at Event:

Name: Rita Cabral Moura

FEI ID number: 10154843

Contact email: ritacabralmoura@sapo.pt

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

## **7. AVERAGE SCORE/OPEN SCORING**

Average Score and Open Scoring: Yes  No

## **8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

No

**9. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize giving ceremony of each competition is 3

All prize giving ceremonies must strictly follow the **Covid-19 guidelines for Prize giving protocols and media activities.**

**10. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with the FEI General Regulations, Art. 135.

**11. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

**12. BETTING**

Betting will be authorised by the Organiser: Yes  No

**13. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by the Organiser  at \_\_\_\_\_ per km or to be paid by the Athlete

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  or the Athlete

If paid by the Athlete, approximate cost per round trip 5€

Taxi  to be paid by the Organiser  or the Athlete

If paid by the Athlete, approximate cost per round trip 20€

Other: 20€

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable areas according to the FEI Veterinary Regulations, Art. 1008-1009.

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI Passport

Other: Extra accreditation: 100€ per accreditation/per person  
The entry to the showground

## **17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>



## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Name: Nuno Braamcamp  
Address: Avenida 25 de Julho, 1200-868 Lisboa  
Telephone: +351 213922040  
Email: nuno.braamcamp@despachante.cdo.pt

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: N/A  
Quarantine period: N/A  
Specimen Import Licence applied: N/A

### **3. NATIONAL REQUIREMENTS**

Horses moved from other member states (or outside) must be accompanied by an Identification Document. Directive 2009/156/EC Regulation (EC 5041 2008). Health papers are required for horses coming to Portugal 1-Horses coming from the rest of Portugal Transport and health certificate 2-Horses from EU: International Transport certificate valid between EU members 3-Horses coming from the others countries: valid certificate which required any moment of import. Square for Organiser to include additional details if necessary Square for Organiser to include additional details if necessary

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX and Annex IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well

in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1 PASSPORTS. FEI General Regulations, Art. 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

**7.4 HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1048-1053 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME  
(EADCMP). FEI Regulations, Chapter VII**

**8.1 SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2 ELECTIVE TESTING. FEI Veterinary Regulations, Art. 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in the FEIs' Anti-doping Rules for Human Athletes (ADRHA), Art. 22.3.

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

**XIV. ADDITIONAL INFORMATION**

**1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE  
COVID-19 PANDEMIC**

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") <https://inside.fei.org/fei/covid-19/return-to-play/policy-tools> is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries.**

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with Art. 2.1.g) of the Policy, **will be removed from the FEI calendar** in accordance with the FEI General Regulations, Art. 112.3.

**ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during their presence or participation, the Participant will remove themselves from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, and understand that they have given up substantial rights.

**2.INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

**2.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

**2.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that

you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

### **2.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **2.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **2.2 ATHLETES AND OWNERS**

### **2.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2 Additional Liability Information**

N/A

### **2.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

### 3. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations, Art. 161-162: <https://inside.fei.org/content/general-regs-statutes>

### 4. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

### 5. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

### 6. ADDITIONAL INFORMATION FROM THE ORGANISER

<p>Dogs:</p> <p>Dogs are forbidden in the stables of the Alter stud, but they are allowed on the showground.</p> <p>Art 109.13 GRs: All dogs must be leashed and affixed to a human or stationary object. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue.</p> <p>Smoking:</p> <p>Smoking is not allowed in the stablesSquare for Organiser to include details if necessary, such as but not limited to.</p>
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### **Age of Athletes and Horses according to the Event's Category:**

<b>Event's Category</b>	<b>Age of Athletes</b>	<b>Age of Horses</b>
<b>Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II/Intermediate A/ Intermediate B</b>	As of 16 <sup>th</sup> year	Min 8 y.o.
<b>Prix St. Georges/Intermediate I/ Intermediate I Freestyle</b>	As of 16 <sup>th</sup> year	Min. 7 y.o.
<b>CH-Y/CDIY/CDIOY</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J/CDIJ/CDIOJ</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CH-P/CDIP/CDIOP</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Ch/CDICh/CDIOCh</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CH-U25/CDIU25/CDIOU25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year	Min. 8 y.o.
<b>CDIAm</b>	As of 26 <sup>th</sup> year	Min. 7 y.o. Medium tour Min. 8 y.o.
<b>CDIYH</b>	As of 16 <sup>th</sup> year	Min. 5 y.o. – Max. 7 y.o.
<b>CH-M-YH-D</b>	As of 16 <sup>th</sup> year	5 y.o. / 6 y.o. / 7 y.o.



**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Government taxes deducted from prize money: 23%

Reimbursement of prize-money will be paid out by bank transfer per athlete (neither per horse responsible nor per horse owner) within 10 days after the CDIO. For this purpose the NF's are requested to state the bank information (name of recipient, bank name, bank code, account number, IBAN and BIC codes) of their athletes together with the online entries. In case the money transaction does not go through due to incorrect or incomplete bank information, the OC reserves the right to charge a lump sum of 50€ for any handling fees charged by the bank.

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner. Each athlete is requested to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled. Square for Organiser to include details if necessary

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations, Art. 127-128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10052580  
**Name\*:** Lopes  
**First Name\*:** Carlos  
**E-Mail\*:** carlos@carloslucaslopes.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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- 1) If already have an FEI user account.  
2) Provide you the required access to manage entries and substitutions and download entries/lists.  
3) You are just able to consult and download the entries/lists.  
\*) Mandatory Fields

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:  
<https://inside.fei.org/fei/your-role/it-services/results/dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org), in the proper XML format immediately after the event.

Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <https://inside.fei.org/fei/your-role/it-services/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per the FEI Regulations, Art. 109.6: OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.